

PAPERWORK REDUCTION

Information Collection Request,

ICRAS

Review and Approval System

Federal Agency Presentation

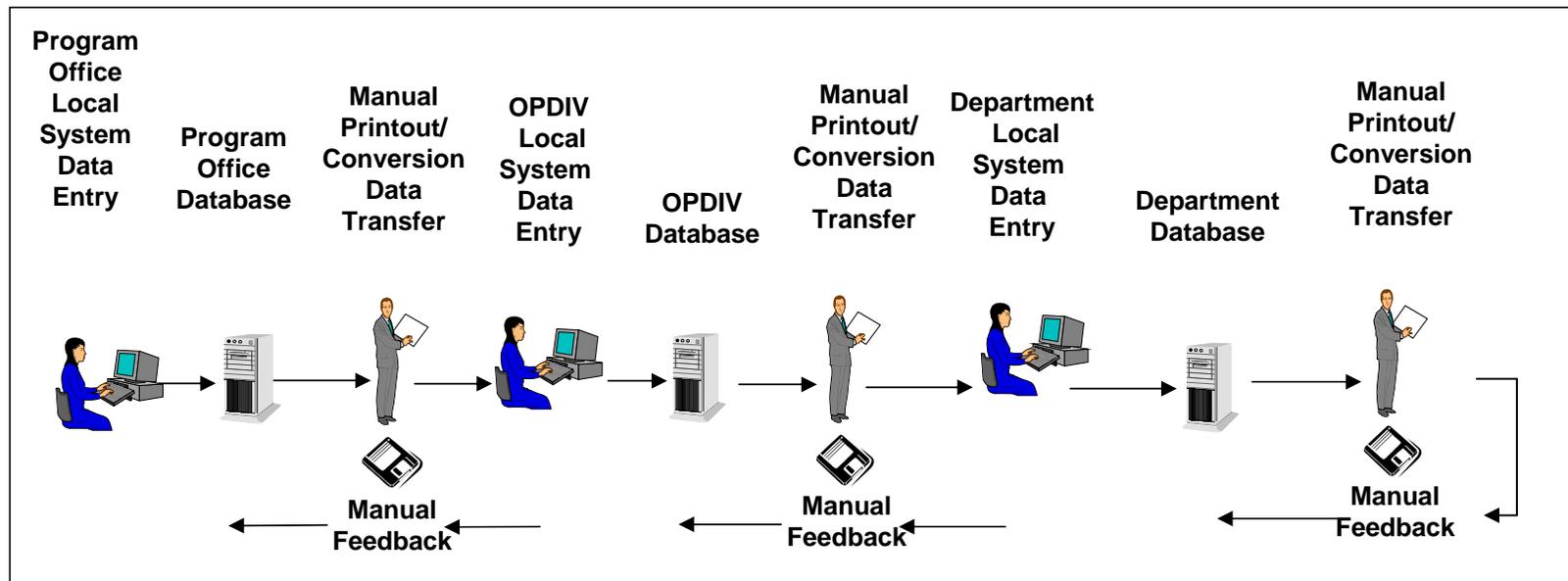
Introduction

- Overview of ICRAS
 - Why was it created?
 - What is it?
- Evolution of ICRAS
- Brief tour of ICRAS 4

Why was ICRAS Developed?

- The Paperwork Reduction Act (PRA) is a labor and staff intensive, time-consuming, and complex process. It included:
 - Multiple copies of forms 83, supporting statements
 - Federal Register Notices, public comments,
 - Laws and regulations and instruments for each clearance.

OMB Approval Process without ICRAS



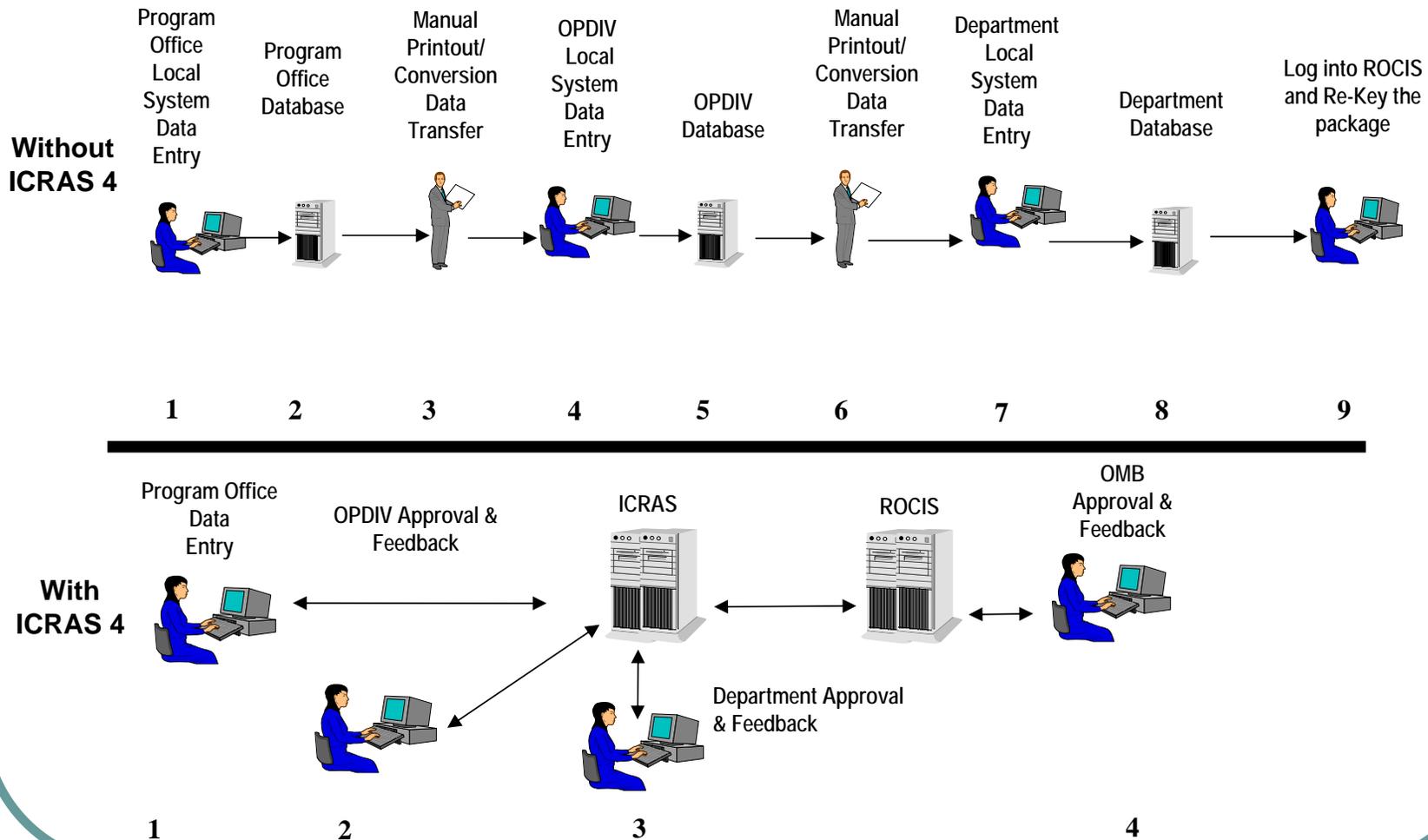
What is ICRAS

- ICRAS
 - is a web-based, enterprise-wide Oracle database application,
 - enables HHS to electronically prepare, track, report on,
 - administer procedures for obtaining OMB approval for the collection of information from the public, and
 - enables PRA to comply with Government Paperwork Elimination Act (GPEA).

Time Dependent Access Control

- Time Dependent Ownership
 - Different levels of control.
 - User at a specific level maintains control until he or she releases control to the next higher level or retracts it to the next lower level.
 - After control is released to the next higher level, the next level of management can approve the request or reject it.
 - All transactions are done electronically through one database.

OMB Approval Process Comparison



Evolution of ICRAS



ICRAS2 1999



ICRAS2

- PRA requirements processed and submitted in paper
- Parallel process: electronic copy of 83 form and Supporting Statements maintained in database.



ICRAS3 2005



- Entire process created electronically
- Official submission to OMB through ICRAS (no paper)
- OMB logs onto ICRAS to retrieve package submissions
- Electronic (ICRAS 3) to paper (OMB).



ICRAS4 2006

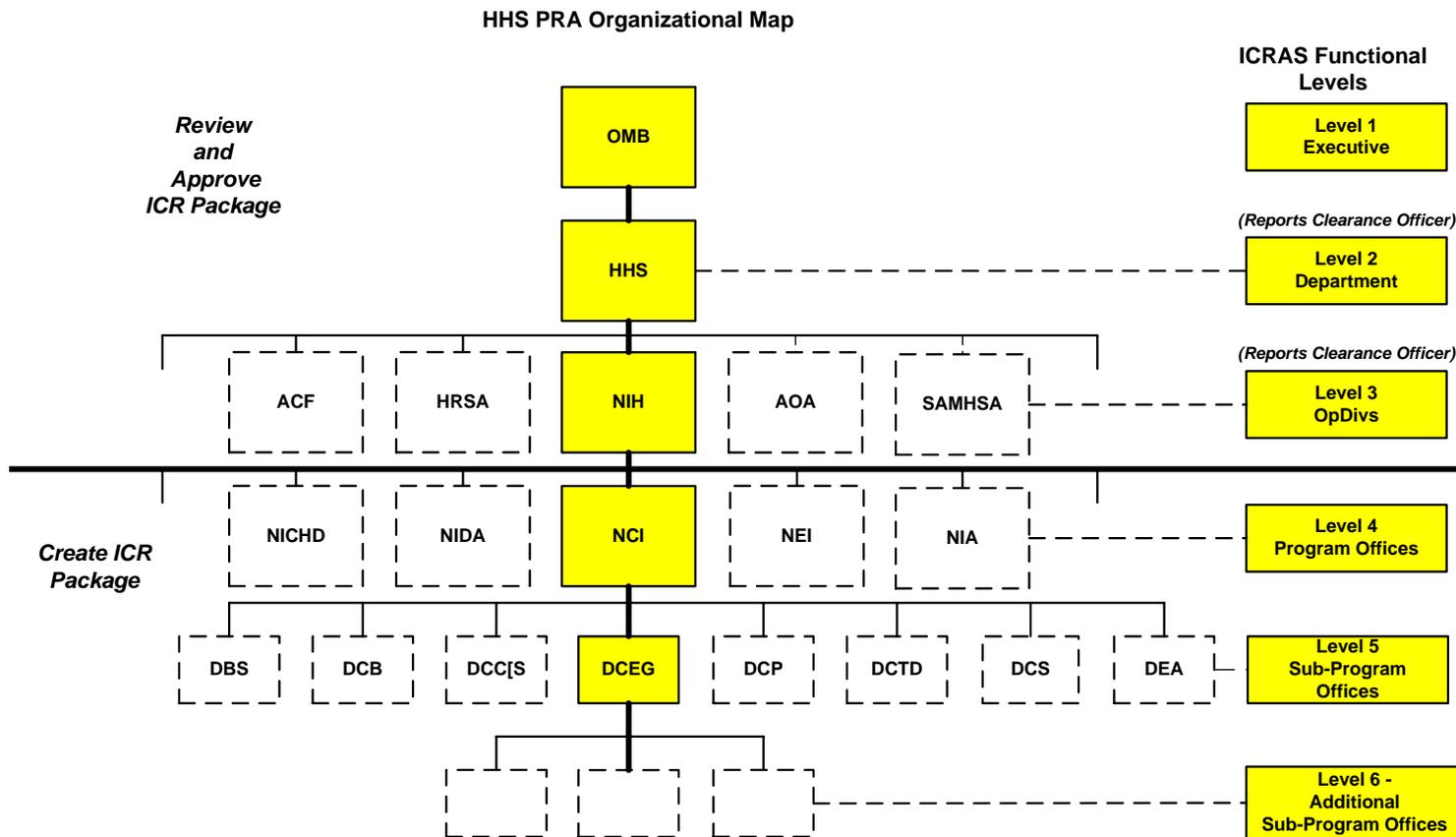
PAPERWORK REDUCTION

- ICRAS 4 compliant to new OMB business process requirements for ROCIS
- OMB's system ROCIS accepts XML transmission from ICRAS
- Electronic (ICRAS 4) to electronic (ROCIS).

Benefits of ICRAS

- Online electronic reporting, submission and retraction capability from lowest level organization to OMB.
- Enables the Department and Divisions to track real-time status of requests from creation to OMB approval.
- Electronic submission of all information to OMB.
- Consistent history of tasks and records maintained.
- Can be configured to mirror an agency's work flow.

HHS Hierarchical Workflow



Brief Tour of common ICRAS tasks

- Prepare a package
- Review a package
- Release a Package
- Administration

ICRAS-ROCIS Connection

**ICRAS to ROCIS
System Architecture**

